

Property Maintenance

Purpose:

To establish the policy for property maintenance.

Policy:

Lightning Electric Inc. goal is to provide its customers and employees with a safe facility. The following guidelines will help management determine if needed repairs are necessary.

Guidelines for Property Maintenance and Repair:

Property maintenance and repair will be performed to meet the standards of:

Safety

Any applicable codes, including

Occupational Safety and Health Administration (OSHA)

National Fire Protection Association (NFPA) which include

National Electric Code

Flammable Liquids Code

Life Safety Code

National Fuel Gas Code

Uniform Fire Code (UFC)

Building Officials and Code Administrators International Building Code (BOCA)

Americans with Disabilities Act (ADA)

Continued operation of the business

Management must promptly, as appropriate, fix, repair, train employees and/or give warnings of safety hazards. Management must promptly fix or repair any item necessary for the continued operation of the business. In the event an accident occurs the Safety and Health Manager will fill out the Liability Report Form on the next page, and maintain a record thereof.